



## **Voyager Adventure**

# **Operating Procedures & Risk Assessments**

## **Argeles sur Mer Excursions**



## Minimum Operating Standards: TSJ Wakepark excursion (wakeboarding and megajump)

### 1. Site Specification and Instructing Staff

**Instructor Qualifications:** NGB or TSJ internal training

**Instructor Staff – Participant ratio:** 2 wakepark staff for wakeboarding and 1 for the megajump

**Site Specification:** Minimum

- Participants are under the instruction of the Wakepark Staff
- Participants must be 8 and over
- Wake cable to be operated by qualified member of staff (internal training or NGB)

### 2. Equipment Requirements:

#### Guests:

- Helmet
- Bouyancy aid
- Wakeboard, water skis or kneeboard

### 3. Specific Clothing Requirements

#### Guests:

- Suitable Clothing for water which covers shoulders (Swimming costume, wetsuit if needed)
- Flip Flops (optional)

### 3. Activity: Preparation

- a) Participants are required to wear appropriate clothing
- b) Party Leaders should be aware of any medical history of the students and bring the medicine as required.
- c) A First Aid Kit must be present at the location
- d) Students are only to embark the coach for departure and arrival at the supervision of the Party Leaders/ Voyager staff

### 4. Activity: Instruction

#### **Wakepark Staff will;**

- a) Check correct fitting of Personal Protective Equipment (PPE).
- b) Give a clear safety briefing including: how to use the equipment correctly, safety rules.
- c) Wakepark staff will supervise the session

#### **Voyager Staff will;**

- a) Check groups understanding after the wakepark staff deliver their brief, ensure all the participants know how to return to the dock in case of falling into the water.
- b) Assist the wakepark in supervising of the session when asked to, and clearly directed how to do so.

### 5. Activity: Conclusion

- a) All PPE returned
- b) Incidents/accidents logged.

**Reviewed by:**

**Date:**

## High Ropes Risk Assessment

Espace de Loisirs, Impasse Copernic, Argeles, Plage Nord



Hazard	Risk	Existing Control	Centre Policy	Further Action
Extreme temperatures	Hypo / hyperthermia, sunburn to: Staff; Guests	Participants advised to wear appropriate clothing / sun cream as part of session's safety brief.	Staff training to include effects of wind chill, heatstroke and are first aid qualified.	
General Public	Abduction, stranger danger to: Guests	Students constantly during sessions. Groups to remain within the Wakepark operating lake when not taking part in activities. Group to be made aware of route to return to dock prior to session commencing.	Official handover of groups between party leaders and instructors at the start and end of every session.	
Slips, trips and falls. Climbing/walking around back to the dock.	Cuts & grazes, bruising, factures, head injury to: Guests; Staff	Participants to wear appropriate equipment and PPE whilst taking part. Students briefed at beginning by Party leaders about appropriate behaviour whilst at the wakepark.		Voyager Staff to assist with supervision when requested. Groups recommended to attach flip flops to buoyancy aid if available.
Injured during activity		Sessions constantly monitored by trained Instructors. Safety briefing/practice session held before activity starts to make sure every participant is capable and is adhering to the safety instructions		Voyager Staff to check understanding after the Wakepark brief.

Reviewed by:

Date:

**High Ropes Risk Assessment**

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